



PROGRAMS: Art from the Heart
TITLE: Art Teacher
HOURS: Monday – Thursday, (Approximately 20 hours a week)
SALARY: \$19 an hour
REPORTS: Executive Director

Principal Responsibilities Include:

- ✓ Set overall artistic direction of the *Art from the Heart* program.
- ✓ Develop and implement Program Curriculum.
- ✓ Teach up to three art classes per day.
- ✓ Supervise and assist artist volunteers with classroom instruction to guarantee consistency, reliability and professionalism.
- ✓ Supervise artists in between classes and at lunch time as needed (some students will take multiple classes in a single day).
- ✓ Collaborate with instructors and volunteers in achieving clients' goals.
- ✓ Maintain supply inventory. Prepare supply orders as needed.
- ✓ Maintain art room (keep clean and organized).
- ✓ Photograph paintings and store on H: drive. Assist Program Coordinator with art inventory files.
- ✓ Facilitate ArtThread computer usage of program participants.
- ✓ Curate Schott Communities art galleries and travelling exhibits. Ensure that each current art student is represented in Schott Gallery and select exhibitions.
- ✓ Select paintings to be used as special promotional items on our online gallery and silent auctions.
- ✓ Collaborate with Program Coordinator in identifying galleries, museums, and local art schools as venues for fieldtrips as well as exhibition spaces for Schott artists to display their work.
- ✓ Partner with Program Coordinator in the development of new classes.
- ✓ Support Program Coordinator to identify artists for quarterly workshops at Schott Communities.
- ✓ Provide Program Coordinator with regular program updates and reports.
- ✓ Assist with overall program promotion and recruitment of participants.
- ✓ Assist Program Coordinator with art shows, exhibits and expo's. Frame artwork for exhibit.

Skills/Experience:

- ✓ Required appreciation for the therapeutic benefits of art therapy and the aesthetic value of artistic endeavor. Art degree preferred.
- ✓ Willingness to learn how to teach special needs artists. Familiarity with developmental disabilities preferred.

Please email iramirez@schottcommunities.org. No phone calls please.